

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

FINANCE, POLICY AND RESOURCES COMMITTEE – 1ST & 6TH DECEMBER 2017

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1.1	<u>Determination of Urgent Business</u>	<u>The Committee resolved:</u> to accept item 8.15 (Aberdeen Art Gallery Redevelopment and Provost Skene's House Refurbishment and Museum Progress) as a matter of urgency.		
2.1	<u>Members are Requested to Determine that any Exempt Business be Considered with the Press and Public Excluded</u>	<u>The Committee resolved:</u> to consider items 9.1 (Disposal of Former Victoria Road School – Exempt Appendix), 9.2 (Cost of Proposed Pupil Transport to Lochside Academy), 9.3 (Review of Sports Organisations), 9.4 (Occupational Health Contract), 9.5 (Procurement of Debt Collection Sheriff Officer Services), 9.6 (Procurement of Payment Processing Services), 9.7 (Procurement of Cash in Transit Services), 9.8 (Connectivity Upgrade), 9.9 (Arm's Length External Organisations – Review of Repair and Maintenance Compliance in Leased Properties), 9.10 (Proposed Sale of Property Site – 17 Pitmedden Road Industrial Estate, Dyce, Aberdeen), 9.11 (Cults Business Park,		

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		Proposed Extension of Ground Lease), 9.12 (Refurbishment Works – Minto Drive, Altens Industrial Estate, Aberdeen) and 9.13 (Aberdeen Art Gallery Redevelopment and Provost Skene’s House Refurbishment and Museum Progress – Exempt Appendix) with the press and public excluded.		
3.1	<u>Members are Requested to Intimate Any Declarations of Interest</u>	<p><u>The Committee resolved:</u></p> <p>(i) Councillor Nicoll declared an interest in items 9.3 (Review of Sports Organisations) and 9.9 (Arm’s Length External Organisations – Review of Repair and Maintenance Compliance in Leased Properties) by virtue of his Council appointment as a Board member of Garthdee Alpine Sports, in this regard, a specific exclusion applied as the body was a company established wholly or mainly for the purpose of providing services to the local authority and which had entered into a contractual arrangement with that local authority for the supply of goods and/or services;</p> <p>(ii) the Convener declared a non-financial interest in item 9.3 (Review of Sports Organisations) by virtue of his appointment as a Board member of Garthdee Alpine Sports, although he indicated that he had received no contact from the organisation, had not attended any meetings of the Board and according to Companies House, he had not been formally appointed by their Board, therefore he considered</p>		

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		<p>(iii) that the nature of his interest would not require him to leave the meeting during deliberations thereon; the Vice-Convenor declared an interest in items 9.3 (Review of Sports Organisations) and 9.9 (Arm's Length External Organisations – Review of Repair and Maintenance Compliance in Leased Properties) by virtue of his Council appointment as a Director of Sport Aberdeen, in this regard, a specific exclusion applied as the body was a company established wholly or mainly for the purpose of providing services to the local authority and which had entered into a contractual arrangement with that local authority for the supply of goods and/or services;</p> <p>(iv) Councillor Nicoll and Councillor Cameron declared an interest in item 8.6 (Enforcement of the Private Rented Housing Sector) by virtue of them being Private Landlords, they considered that the nature of their interest would not require them to leave the meeting during deliberations thereon;</p> <p>(v) Councillors Yuill and Houghton declared an interest in items 8.15 and 9.13 (Aberdeen Art Gallery Redevelopment and Provost Skene's House Refurbishment and Museum Progress) by virtue of them being Council appointed members of Robert</p>		

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		<p>Gordon's College Board of Governors, which was a neighbouring property of the Art Gallery, they considered that the nature of their interest would not require them to leave the meeting during deliberations thereon;</p> <p>(vi) Councillors Flynn and Macdonald declared an interest in items 8.14 and 9.1 (Disposal of Former Victoria Road School) by virtue of them being Council appointed members of Shaping Aberdeen Housing Limited Liability Partnership (LLP) Management Board, they considered that the nature of their interest required them to leave the meeting and they took no part in the Committee's deliberations thereon;</p> <p>(vii) Councillor Laing declared an interest in item 8.3 (City Events 2018-2019) by virtue of her Council appointment as a Board member of Aberdeen Inspire, she considered that the nature of her interest required her to leave the meeting and she took no part in the Committee's deliberations thereon; and</p> <p>(viii) Councillor MacKenzie declared an interest in item 9.9 (Arm's Length External Organisations – Review of Repair and Maintenance Compliance in Leased Properties) by virtue of her being a Council appointed member of Aberdeen Performing Arts, she considered that the nature of her</p>		

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		interest did not require her to leave the meeting during deliberations thereon.		
4.1	<u>Requests for Deputation</u>	<p><u>The Committee resolved:</u></p> <p>(i) to agree to hear the deputation from Mr David Fryer immediately prior to consideration of the report on the agenda relating to item 8.14 (Disposal of Former Victoria Road School); and</p> <p>(ii) to note that the deputation request from Mr Stewart Aitken relating to item 8.13 (Year of Young People Cultural Award Programme) had been withdrawn.</p>		
5.1	<u>Minute of Previous Meeting of 20 September 2017</u>	<p><u>The Committee resolved:</u></p> <p>to approve the minute as a correct record.</p>		
6.1	<u>Committee Business Statement</u>	<p><u>The Committee resolved:</u></p> <p>(i) to delete items 2 (FCHJU Fuel Cell Bus Commercialisation Project), 3 (Report on Lease Issues with ALEO's), 7 (Service to Deliver Mobility Equipment Hire), 11 (Enforcement within the Private Rented Housing Sector), 13 (Furniture Storage and Removals and Domestic Furniture and Furnishings), 14 (Sports Provision Across the City), 17 (Non-Domestic Rates Relief Options), 18 (ICT Account Access Procedure) subject to the decisions taken later on the</p>		

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		(ii) agenda; and to otherwise note the updates provided.		
6.2	<u>Motions List</u>	<u>The Committee resolved:</u> to delete items 1 (Motion by Councillor Stewart relating to Unreasonable Delays in Capital Programmes of Works Attributed to the Contractor) and 2 (Motion by Councillor Cooke relating to Gordon Highlanders Museum – Financial Assistance) subject to the decisions taken later on the agenda.		
6.3	<u>Committee Tracker</u>	<u>The Committee resolved:</u> (i) that in relation to the Outcomes of the City Centre Living Study, that officers seek to determine whether money could be recuperated as a result of the delay by the consultants; and (ii) to otherwise note the information contained within the report tracker.		
7.1	<u>Gordon Highlander Museum - Financial Assistance - In Response to Motion by Councillor Cooke - CG/17/131</u>	<u>The Committee resolved:</u> (i) to note the content of this report; (ii) to agree that the request for financial support be referred to the Council's 2018/19 budget setting process; (iii) to instruct the Head of Finance, Head of Economic Development and Head of Education and Inclusion to work with and support representatives of the Gordon Highlanders Museum to consider the museums business model, external and internal funding sources and to integrate into the city's culture network; and (iv) that officers provide details to		

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		Councillor Sellar in relation to the position in terms of the Gordon Highlanders Museum joining the Cultural Network.		
7.2	<u>Corporate Governance Financial Performance - Quarter 2, 2017/18 - CG/17/133</u>	The Committee resolved: (i) to note the Corporate Governance forecast revenue and capital position as detailed in Appendix 1; (ii) that officers provide a breakdown of telecom costs for Bon Accord Care and that it be circulated to all members of the Committee; and (iii) that officers provide details of free public wifi usage and that it be circulated to all members of the Committee;		
7.3	<u>Treasury Management Policy and Strategy - Mid-Year Review - CG/17/127</u>	The Committee resolved: (i) to consider and note the Treasury Management activities undertaken in the 2017/18 financial year as detailed in this report; and (ii) to refer this report to Council with a recommendation to note the Treasury Management activities undertaken to date in the 2017/18 financial year.		
7.4	<u>Council Financial Performance - Quarter 2, 2017/18 - CG/17/130</u>	The Committee resolved: (i) to note the following:- (a) General Fund and HRA financial performance as detailed in Appendix 1; (b) Common Good financial performance as detailed in Appendix 3; (c) General Fund forecast revenue		

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		<p>position as detailed in Appendix;</p> <p>(d) HRA forecast revenue position as detailed in Appendix 2;</p> <p>(e) General Fund forecast capital position as detailed in Appendix 2;</p> <p>(f) HRA forecast capital position as detailed in Appendix 2;</p> <p>(g) Common Good forecast revenue position as detailed in Appendix 2; and</p> <p>(h) Group Entities forecast revenue position as detailed in Appendix 4;</p> <p>(ii) to approve the 2018/19 budget approach and timeline as detailed in Appendix 5;</p> <p>(iii) to agree the following in the General Fund Capital, further details of which are provided in Appendix 2;</p> <p>(a) Withdrawal of project NHCP839 - Flood Prevention Measures: Inchgarth Road from the programme as a result of approval of the re-scoped works by Communities Housing and Infrastructure committee on 29 August 2017; and</p> <p>(b) Bring project NHCP805 – Technology Investment Requirements and Digital Strategy to an early close due to it being superseded by the adoption of the new Digital</p>		

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		<p>approach by Strategic Transformation committee on 4 October 2017 and associated Transformation Fund.</p> <p>(iv) to agree the following from Common Good:-</p> <p>(a) Allocation of £4,875 funding to Aberdeen Street Pastors;</p> <p>(b) Allocation of £7,000 funding to Friends of Victoria & Westburn Park; and</p> <p>(c) Allocation of £75,000 funding for external cleaning costs of the Music Hall;</p> <p>(v) to instruct the Chief Executive to write to the Scottish Ministers to seek an assurance that they will maintain, for the 2018/2019 funding settlement, a “floor” in the General Revenue Grant to the Council of 85% of the average per head of population General Revenue Grant across Scotland;</p> <p>(vi) that officers provide clarity on the discrepancy in the figures relating to the Relief Scheme on page 109 in appendix 2, and circulate details to members of the Committee;</p> <p>(vii) that officers circulate details to all members of the Committee in relation to the reasons for the timeline ‘amber’ status for the Energy from Waste Facility;</p> <p>(viii) that officers circulate details to all members of the Committee in relation to the reasons for the budget ‘amber’</p>		

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		<p>status for the Broad Street Project; and</p> <p>(ix) that officers circulate details to all members of the Committee in relation to the reasons for the increased forecast expenditure for the new AECC project.</p>		
7.5	<u>Credit Rating Annual Review - CG/17/132</u>	<p>The Committee resolved:</p> <p>(i) to note the process undertaken for the annual review; and</p> <p>(ii) to note the outcome of the annual review.</p>		
7.6	<u>Barclay Review of Non-Domestic Rates - CHI/17/269</u>	<p>The Committee resolved:</p> <p>(i) to note the recommendations contained in the report of the review group and officers' assessment of how the recommendations could impact on Aberdeen City Council as both a rating authority and a ratepayer and also how they could impact on the local economy as a whole; and</p> <p>(ii) to instruct the Chief Executive to write to the Scottish government to seek assurance that any relief granted to organisations through the Barclay Review recommendations will not adversely impact on the funding settlement for local authorities.</p>		
7.7	<u>National and Local Business Rates Relief Schemes - CG/17/125</u>	<p>The Committee resolved:</p> <p>This item was referred to Full Council for a final decision.</p>		
8.1	<u>Delays in Capital Programmes of</u>	The Committee resolved:		

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	<u>Works Attributed to the Contractor - In Response to Motion by Councillor Jennifer Stewart - CHI/16/326</u>	<ul style="list-style-type: none"> (i) to note the report and in particular that Council tenants and other affected residents should not receive compensatory payments under the contractual terms for capital works; and (ii) to instruct officers to engage Council tenants and others affected by any future delayed works and contractors to assist negotiation on any remedial actions that can be taken to counterbalance unreasonable delays. 		
8.2	<u>Twinning & International Partnerships - CHI/17/263</u>	<p><u>The Committee resolved:</u> to approve the following grant from the International Twinning Budget 2017-18:-</p> <ul style="list-style-type: none"> (1) a contribution of £10,000 towards 6 adults and 36 children from the Aberdeen Schools Rowing Association travelling to Regensburg, 6 – 13th April 2018. 		
8.3	<u>City Events 2018 - 2019 - CHI/17/266</u>	<p><u>The Committee resolved:</u></p> <ul style="list-style-type: none"> (i) to approve the proposed events programme for 2018 – 2019 as detailed in Appendix 1; (ii) to approve the proposed expenditure of £525,000 (as detailed in Appendix 1) from the existing Economic Development budget subject to the Council's budgetary process in February 2018; (iii) to delegate authority to the Head Economic Development, in consultation with Head of Legal & 		

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		<p>Democratic Services, the Head of Commercial and Procurement and the Head of Finance to apply the criteria agreed by FP&R committee in December 2016, when considering all future event bids including three years of financial support for Nuart 2018 – 2020 subject to annual Council budget processes;</p> <p>(iv) to note the impact of three key events in 2017 under the Aberdeen 365 strategy - Nuart, The Tour Series and the Great Aberdeen Run;</p> <p>(v) to approve the proposed expenditure of £100,000 per annum for three years to support the Nuart Festival, subject to the Council's annual budgetary processes;</p> <p>(vi) to approve the proposed expenditure of £150,000 per annum for two years to support the Great Aberdeen Run, subject to the Council's annual budgetary process in February 2018;</p> <p>(vii) that officers circulate a copy of the research undertaken by Aberdeen Chamber of Commerce of Nuart 2017, subject to approval by Aberdeen Inspired to members of the Committee; and</p> <p>(viii) that officers circulate a copy of the Economic Impact report for the Tour Series 2017 to members of the Committee.</p>		
8.4	<u>FCHJU Fuel Cell Bus Commercialisation Project - CHI/17/260</u>	<u>The Committee resolved:</u> (i) to note a confirmed contribution of		

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		<p>£3,000,000 from the Scottish Government towards the project;</p> <p>(ii) to note the current position of the Bus Operator's Agreement and Financial Contribution; and</p> <p>(iii) to approve participation in the Office of Low Emission Vehicles (OLEV)'s HTP Grants Programme to further develop the JIVE Project and, pursuant to such participation:-</p> <p>(1) Submission of an application to OLEV to secure additional funding of £1,195,137 to support the development of the JIVE project;</p> <p>(2) Expenditure of that grant funding and £1,792,000 from budget approved from the Non-Housing Capital Programme on 23 August 2017;</p> <p>(3) The signing of or entry into legal agreement or other documentation, subject to approval by the Head of Legal and Democratic Services in consultation with the Head of Economic Development.</p>		
8.5	<u>Protective Monitoring - CG/17/121</u>	<p><u>The Committee resolved:</u></p> <p>(i) to defer deliberation of the report until a future meeting of the Committee;</p> <p>(ii) to instruct officers to include further details within the report regarding the governance process for officers and elected members;</p> <p>(iii) that officers circulate further details in</p>		

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		<p>relation to Airwatch regarding due process; and</p> <p>(iv) that members contact the Head of IT and Transformation with any additional governance and assurance issues that they would like to be addressed and included within the report.</p>		
8.6	<p><u>Enforcement of the Private Rented Housing Sector - CHI/17/236</u></p>	<p><u>The Committee resolved:</u></p> <p>(i) to note the contents of the report;</p> <p>(ii) to agree in principle to the creation of a post of Administration Assistant (Enforcement) on a 1-year fixed-term contract and instruct officers to take forward a detailed business case to implement; and</p> <p>(iii) to instruct officers to report back to the Committee in nine months' time following the appointment of an Administration Assistant (Enforcement) to provide an update on enforcement of the private rented housing sector.</p>		
8.7	<p><u>Alternative Options for Storage of Belongings - CHI/17/133</u></p>	<p><u>The Committee resolved:</u></p> <p>to approve Option 1 and continue operation as at present and continue to develop other initiatives to reduce the "homeless journey" time which will impact on the time that customers are in temporary accommodation and the length of time required for storage.</p>		
8.8	<p><u>Towards a Fairer Aberdeen That Prospers For All 2017-20 - "Food and Fun" - CHI/17/132</u></p>	<p><u>The Committee resolved:</u></p> <p>(i) to note the content of the report and positive impact the provision of food and fun had within the pilot</p>		

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		<p>(ii) neighbourhoods; and to request the Head of Communities and Housing to report back to the next Finance, Policy and Resources Committee setting out a plan for providing meals to school children during school holidays and the budget requirements to deliver this.</p>		
8.9	<u>Towards a Fairer Aberdeen That Prospers For All 2017-20 - Governance and Performance - CHI/17/286</u>	<p>The Committee resolved:</p> <p>(i) to note the governance arrangements listed in Appendix 1 of the report to 31st March 2018; and</p> <p>(ii) to note that the present governance arrangements will be transferred over into the new governance arrangements once confirmed.</p>		
8.10	<u>Projects, Partnerships and Funding Update - CHI/17/259</u>	<p>The Committee resolved:</p> <p>(i) to note that the Projects, Partnerships & Funding Team has secured approximately £16.5m of external funding to support £29.7m of project activity in Aberdeen in 2016-17;</p> <p>(ii) to approve the submission of the SMART-HY-AWARE project application;</p> <p>(iii) to approve the development of the FUEL CELL CARGO PEDELECS (FCCP) project application;</p> <p>(iv) to approve the signing of a Clean Bus Declaration, issued by the European Commission, which has no financial implications or commitments;</p> <p>(v) to nominate an Elected Member to the role of Vice-Chair of the East of</p>		

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		<p>Scotland European Consortium (ESEC); and</p> <p>(vi) to approve international travel of an Elected Member and Officer to attend a business familiarisation visit to Brussels in March 2018, organised and part-funded by ESEC and Scotland Europa;</p>		
8.11	<u>Commercial Waste Containers Revised Policy - CHI/17/265</u>	<u>The Committee resolved:</u> to note that this item had been withdrawn.		
8.12	<u>Participation in Gigabit Voucher Scheme - CG/17/145</u>	<u>The Committee resolved:</u> <p>(i) to approve the Council's participation in a UK Government funded scheme to provide vouchers to local businesses for 1Gbps full fibre connections subject to approval from the Head of Legal and Democratic Services of the associated grant agreement setting out the terms and conditions of the Council's participation;</p> <p>(ii) to note that the Council will be able to recover administration and support costs related to the scheme; and</p> <p>(iii) to instruct officers to circulate a Service Update in six months' time providing information on the progress of the scheme and the uptake of local businesses including those which do not have access to fibre broadband.</p>		
8.13	<u>Year of Young People Cultural Award Programme - ECS/17/071</u>	<u>The Committee resolved:</u> This item was referred to Full Council for a		

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		final decision.		
8.14	<p><u>Disposal of Former Victoria Road School - CHI/17/226</u></p> <p>Please note that there is an exempt appendix associated with this report at the Exempt/ Confidential section of this agenda</p>	<p><u>The Committee resolved:</u></p> <p>(i) to note the content of the report; and</p> <p>(ii) to instruct the Head of Land and Property to enter in to dialogue with Torry Development Trust to jointly consider the options presented and report these options to the meeting of Finance, Policy and Resources Committee on 1 February 2018.</p>		
8.15	<p><u>Aberdeen Art Gallery Redevelopment and Provost Skene's House Refurbishment and Museum Progress</u></p>	<p><u>The Committee resolved:</u></p> <p>(i) to defer deliberation of the report until the next meeting of the Committee; and</p> <p>(ii) that officers be instructed to incorporate full survey works and financial details within the report.</p>		
9.1	<p><u>Disposal of Former Victoria Road School - CHI/17/226 - Exempt Appendix</u></p>	<p><u>The Committee resolved:</u></p> <p>to note the exempt appendix.</p>		
9.2	<p><u>Cost of Proposed Pupil Transport to Lochside Academy - CHI/17/070</u></p>	<p><u>The Committee resolved:</u></p> <p>to approve the recommendations contained within the exempt report.</p>		
9.3	<p><u>Review of Sports Organisations - ECS/17/067</u></p>	<p><u>The Committee resolved:</u></p> <p>to approve the recommendations contained within the exempt report.</p>		
9.4	<p><u>Occupational Health Contract -</u></p>	<p><u>The Committee resolved:</u></p>		

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	<u>CG/17/147</u>	to approve the motion submitted by the Convener.		
9.5	<u>Procurement of Debt Collection Sheriff Officer Services - CG/17/123</u>	The Committee resolved: to approve the recommendations contained within the exempt report.		
9.6	<u>Procurement of Payment Processing Services - CG/17/124</u>	The Committee resolved: to approve the recommendations contained within the exempt report.		
9.7	<u>Procurement of Cash in Transit Services - CG/17/128</u>	The Committee resolved: (i) to approve the recommendations contained within the exempt report; (ii) that officers circulate details to members in relation to whether it would be economically viable to equip sheltered accommodation blocks with laundry card machines, given the small number of residents topping up their cards in a given period; and (iii) that officers also circulate the missing percentage figure and financial details in section 4.5 of the report.		
9.8	<u>Connectivity Upgrade - CG/17/148</u>	The Committee resolved: to approve recommendation (a) contained within the exempt report.		
9.9	<u>Arm's Length External Organisations - Review of Repair and Maintenance Compliance in Leased Properties - CHI/17/267</u>	The Committee resolved: to approve the recommendations contained within the exempt report.		

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9.10	<u>Proposed Sale of Property Site - 17 Pitmedden Road Industrial Estate, Dyce, Aberdeen - CHI/17/276</u>	<u>The Committee resolved:</u> to approve the recommendations contained within the exempt report.		
9.11	<u>Cults Business Park, Proposed Extension of Ground Lease - CHI/17/273</u>	<u>The Committee resolved:</u> to approve the recommendations contained within the exempt report.		
9.12	<u>Refurbishment Works - Minto Drive, Altens Industrial Estate, Aberdeen - CHI/17/275</u>	<u>The Committee resolved:</u> to approve the recommendations contained within the exempt report.		
9.13	<u>Aberdeen Art Gallery Redevelopment and Provost Skene's House Refurbishment and Museum Progress - Exempt Appendix</u>	<u>The Committee resolved:</u> to note the information contained within the exempt appendix.		

If you require any further information about this decision sheet, please contact Mark Masson, tel. 01224 522989 or email mmasson@aberdeencity.gov.uk